

Ridgeview Elementary School

PTO Minutes

Tuesday September 8th , 2020

Attendance: Katie Koors, Matt Jones, Sandy Gallant Jones, Ashley Hays, Melissa Fraley, Mollie Jolliff, Jodi Serfling, Cara Davis, Vaibhav Shah, Todd Jefferson, Jane Colins, Heather Kohout, Debbie Daniels, E. Hartman, C. Spirov, A. Anand

- I. President Matt Jones called the Zoom meeting to order at 6:05pm
 - a. Quorum not present at onset of meeting to vote on approval of minutes from previous meetings. They will be posted online as a draft and voted at the October meeting.
- II. Treasurer's report-Vaibhav Shah
 - a. No changes to budget at this time
 - b. Income Goal \$12500 this year (reduced from previous years), currently at ~\$900, concern for limited cash on hand. Fall fundraiser planning to commence.
- III. President's report- Matt Jones
 - a. Wetlands/Outdoor classroom progress continues. Focus on shade and seating completed
 - b. Many thanks to the families of RES that have made this possible so far, including but not limited to the Scouts, the Fitchpatrick family, and the Weck family
 - c. Diagram of suggested layout of space proposed by U of I student will be posted online.
- IV. Principal's report-Mr. Jefferson
 - a. School re-opening has gone well all things considered, continuing to follow CDC guidelines
 - b. Mrs. Collins confirms as an e-learning teacher its been a positive experience and overall families are supportive
 - c. Lunches are going remarkably well with social distancing, increased time allotted and some dancing in place!
 - d. Concern if there is a large shift in remote to in-person learning at semester, as 1/3 of staff is currently remote. Unclear how this would work.
- V. Committee Reports
 - a. Spiritwear-Sandy Gallant Jones
 - i. Three sales in 2019 netting a total of ~\$1,123 profit for the PTO
 1. Fall 2019-227 products sold at a \$865 profit to PTO
 2. Holiday 2019- 29 products sold at ~\$99 profit to PTO
 3. Spring 2019- 53 products sold at ~\$160 profit
 - ii. This fall there was an anticipated decrease in sales to 165 products with ~\$610 in profit (may be less depending on shipping and fees)
 1. Strong support for Holiday and Spring sales and RES masks

- b. Staff Appreciation-***This position remains available!***
 - i. SIP day September 25th will need to coordinate food for teachers
 - ii. Due to health concerns we will not be bringing in homemade food at this time but requesting donations of pre-packaged foods or delivery.
- c. Head Room Parent/Classroom Volunteer Coordinator-Katie for Lecia Wardle
 - i. No volunteers allowed for classroom parties this year
 - ii. Unclear what classroom parties will look like
 - iii. There is some interest in having Room Parents to coordinate teacher gifts
- d. School Beautification-***This position remains available!***
 - i. This position would also work with the wetland's revitalization/outdoor classroom if you are interested contact ridgeviewPTO@gmail.com
 - ii. Deferred any attempts at this time to upgrade teachers' lounge as it is getting decreased use this year.
- e. Fundraising- Matt for Jaci Fitchpatrick
 - i. Fun Run could be modified this fall, it would be teacher run and no volunteers would be present.
 - 1. Unclear if volunteers could come in to decorate
 - 2. Need to brainstorm how to include remote learners
 - ii. Discussion on sponsoring benches/stepping stones
 - 1. Could be group or individual and auctioned or fixed price, more to come.
- f. Dineouts-Melissa Fraley
 - i. Great interest in continuing these, She will start planning for October
- g. Communications/Website- Ashley Hays
 - i. Spread word about our Facebook page
 - ii. She is looking into a domain name (.edu or .org), and how to remove old website that is not updated
- h. School Kits- Matt for Ginger
 - i. We went with the same company this past year and it worked well
 - ii. Ginger Cates is stepping into this role for Colleen Lal-thanks Colleen for your years of service!
- i. Library-Mollie Jolliff
 - i. No library volunteers this year, they are using carts instead of having students in library
 - ii. November Barnes and Noble book sale last year elicited between \$5,000-6,000 in sales, and ~\$887 gift card back to Barnes and Noble for staff to use towards classroom libraries.
 - iii. Mollie is interested in a co-chair for this event if anyone is interested!
- j. Social- ***This position remains available!***
 - i. Unclear of how social events will work this year with restrictions
 - ii. Katie will investigate ideas for virtual/socially distant October events
- k. Scouts- Heather Kohout, Cubmaster for pack 3245

- i. RES PTO is the Chartering Organization for the pack
- ii. First Scout meeting is this via Zoom this Thursday
- iii. They have virtual and safely distanced in person activities available

I. Yearbook-Jodi Serfling

- i. Facebook appeal for first day of school pictures went well
- ii. Unclear how pictures of events will be submitted, more to come
- iii. School pictures still planned for November-no details at this time

m. Spirit Day/Popcorn-Cara Davis

- i. Without having volunteers in school this program will be placed on hold this semester.
- ii. Budget will remain in place in hopes of being able to resume in the spring

n. Box tops/Rewards Program-***This position remains available!***

- i. No report

VI. Old Business

- a. none

VII. New Business

- a. Wetlands Garden Boxes requested by committee at a cost of ~\$1200
 - i. Planting would occur in the spring, needs to be up and running before
 - ii. Mrs. Chambers (committee member) has also submitted a grant proposal for decking material for the area
 - iii. The board is supportive of the project but out of concern for cash on hand will defer until after further fundraising has been completed
- b. Another parent had requested we look into air purification units for school, they are quite costly and possibly not FDA approved. Mr. Jefferson will let the board know when and if needs arise.

VIII. Public Comments

- a. none

IX. Adjourned at 7:25pm-Motioned by Ashley Hays, seconded by Vaibhav Shah